DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

The Department of Small Business Development is an equal opportunity & affirmative action employer. It is the DSBD's intention to promote representativity (race, gender, youth & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

<u>APPLICATIONS</u> : Applications can be submitted by email to the relevant email and by quoting

the relevant reference number provided on the subject line. Acceptable formats

for submission of documents are limited to MS Word, PDF.

CLOSING DATE : 09 October 2023 at 16h00. Applications received after the closing date will not

be considered.

NOTE : Applications must quote the relevant reference number and consist of a fully

completed and signed Z83 form and a recent comprehensive CV. Submission of copies of qualifications, Identity document, and any other relevant documents will be limited to shortlisted candidates only. All non-SA citizens will be required to submit proof of permanent residence in South Africa when shortlisted. Personnel suitability checks will be done during the selection process. Applicants could be required to provide consent for access to their social media accounts. All shortlisted candidates for SMS and/or MMS (MMS optional) posts will be subjected to (1) a technical exercise, (2) a generic managerial competency assessment. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 1 month of the closing date of this advertisement, please accept that your application was unsuccessful. Department of Small Business Development is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability, youth & gender will receive preference (as per the DSBD EE Plan). The successful candidate will be required to sign a performance agreement within 3 months of appointment, as well as completing a financial interest's declaration form within one month of appointment and annually thereafter. The Department reserves the rights not to fill or withdraw any advertised post. Note: a new application for employment (Z83) form is applicable from 01 January 2021. The new form can be downloaded online at http://www.dpsa.gov.za/dpsa2g/vacancies.asp.

MANAGEMENT ECHELON

POST 34/120 : <u>DIRECTOR: INNOVATION & DIGITAL BUSINESS REF NO: D – I&DB</u>

SALARY : R1 162 200 per annum (Level 13), (all-inclusive remuneration package

consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured

according to personal needs within a framework)

CENTRE : Pretoria

REQUIREMENTS: A Senior Certificate and an undergraduate qualification (NQF level 7) as

recognised by SAQA in Innovation and Entrepreneurship/ Computer Science/ Software Engineering/ Computer Engineering/ Digital Business. Postgraduate in Digital Business Development will be an added advantage. Possess a minimum of 5 years' relevant experience at a middle/senior managerial level in delivering strategic digital solutions / Digital Business / ICT Business Development environment. A compulsory pre-entry into the Senior Management Service Certificate from the National School of Government will be required before assumption of duty (https://thensg.gov.za/training-course/sms-pre-entry-programme). Demonstrate competence in Strategic Capability and Leadership, Programme and Project Management, Financial Management, Change Management, Communication, Client Orientation and customer Focus, Problem Solving & Analysis and Service Delivery Innovation.

<u>DUTIES</u>: Customer Focus, Problem Solving & Analysis and Service Delivery Innovation.

Manage the provision of transversal application management services to small

businesses in collaboration with the DSBD internal GICTM. Develop innovative strategies built around technology platforms and applications to improve the accessibility, performance and impact of DSBD portfolio products and services. Collaborate with internal GICTM, entities and other stakeholders in managing the provision and maintenance of e-commerce and digital business platform support systems. Develop strategies to enhance business support services for SMMEs in the ICT sector. Develop and implement incubation and related business development strategies to enhance support of incubators and digital

hubs. Establish collaborative partnerships, coordinate and facilitate access to

digital hubs and incubators, monitor the implementation and report on digital hubs and incubation support initiatives. Manage and ensure effective and efficient utilization of financial, human, and physical resources in line with applicable legislation. Communication (verbal, written and formal presentations, etc.) with stakeholders from diverse backgrounds and deliver relevant information.

ENQUIRIES: Enquiries for all advertised posts should be directed to the recruitment office

Tel No: (012) 394 5286/1440

NOTE : The Department of Small Business Development is committed to the pursuit of

diversity and redress. Candidates whose appointment will promote representativity in terms of race, disability, youth and gender will receive preference (as per the DSBD EE Plan Candidates must submit applications to recruitment3@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line (email) when applying i.e. "REF

NO: "D - I&DB"

POST 34/121 : DIRECTOR: BUSINESS INTELLIGENCE, ECONOMIC ANALYSIS &

ECONOMETRICS REF NO: D - BIEA

SALARY : R1 162 200 per annum (Level 13), (all-inclusive remuneration package

consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured

according to personal needs within a framework)

CENTRE : Pretoria

REQUIREMENTS: A Senior Certificate and an undergraduate qualification (NQF level 7) as

recognised by SAQA in Business Economics / Public Administration or Business Management / Development Studies or equivalent. NQF level 8 or higher in the same disciplines will be an added advantage. Possess a minimum of 5 years of experience at a middle or senior managerial level within an economic research, model analysis and forecasting related environment. A compulsory pre-entry into the Senior Management Service Certificate from the National School of Government will be required before assumption of duty (https://thensg.gov.za/training-course/sms-pre-entry-programme). Display competencies in Strategic Capability & Leadership, Programme & Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem Solving and Analysis, People Management and Empowerment, Client Orientation and Customer

Focus and Communication.

<u>DUTIES</u>: Set the Small Business Development portfolio research agenda and drive

sector economic research and modelling. Manage the development and maintenance of a research repository and direct future paths of the economy under a different mix of policies. Manage the provision of a single point of entry for all SMMEs to access information as well as coordination of research interventions in support of SMME development. Manage the coordination of research interventions in support of SMME development and source research that impacts formal and informal businesses as well as disseminate research findings and data to relevant stakeholders to inform policy, strategy, framework, programme and mechanism development. Conduct sector economic research and modelling. Analyse the impact of policy options and shocks on the main growth and development index. Manage and ensure effective and efficient utilisation of the financial, human and physical resources of the Directorate in line with applicable legislation. Communication (verbal, written and formal presentations, etc) with stakeholders from diverse

backgrounds and deliver relevant information.

ENQUIRIES: Enquiries for all advertised posts should be directed to the recruitment office

Tel No: (012) 394 5286/ 1440

NOTE: The Department of Small Business Development is committed to the pursuit of

diversity and redress. Candidates whose appointment will promote representativity in terms of the DSBD EE Plan will receive preference. Candidates must submit applications to recruitment4@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line

(email) when applying i.e., "REF NO: D - BIEAE"

POST 34/122 : DIRECTOR: STRATEGIC PLANNING, MONITORING & REPORTING REF

NO: D - SPMR

SALARY : R1 162 200 per annum (Level 13), (all-inclusive remuneration package

consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured

according to personal needs within a framework)

CENTRE : Pretoria

REQUIREMENTS: A Senior Certificate and an undergraduate qualification (NQF level 7) as

recognised by SAQA in Business Administration/ Business Management/ Social Sciences/ Public Administration. Post graduate qualification in Monitoring and Evaluation would be an added advantage. Possess a minimum of 5 years of experience at a middle or senior managerial level within a strategic planning, monitoring, and reporting environment. A compulsory pre-entry into the Senior Management Service Certificate from the National School of Government will be required before assumption of duty (https://thensg.gov.za/training-course/sms-pre-entry-programme). Display competencies in Strategic Capability & Leadership, Programme & Project Management, Financial Management, Change Management, Service Delivery Innovation, People Management and Empowerment, Client Orientation and

Customer Focus and Communication.

<u>DUTIES</u> : Facilitate and coordinate Departmental and Small Business Development

Portfolio strategic and operational planning processes. Coordinate and compile Departmental strategic and operational plans. Conduct institutional performance assessment and evaluation of the implementation of policies, programmes and systems related to the Strategic, Monitoring and Reporting function. Manage the development and implementation of service delivery improvement plans, the service delivery model and related initiatives. Facilitate, coordinate and support the implementation of priority programmes / projects. Coordinate and compile institutional performance and strategic reports. Conduct assessments of the departments' effectiveness and efficiency in supporting the attainment of service delivery objectives. Facilitate the implementation of the productivity measurement framework. Manage and ensure effective and efficient utilisation of financial, human and physical resources of the Directorate in line with applicable legislation, including develop and report on the Operational Plan for the Unit, identify and develop strategic and operational risks and mitigation plan for the Unit, effective People Management, lead Change Management initiatives within the Directorate, ensure 95% expenditure, or more, of the directorate's allocated budget and adhere to all financial prescripts and ensure the Directorate adheres to the Human Resource prescripts, manage day-to-day deliverables of the Directorate, ensure the Directorate is fully capacitated and contributes towards the attainment of the Department's <10% vacancy rate. Communicate (verbal, written and formal presentations, etc) with stakeholders from diverse

backgrounds and deliver relevant information.

ENQUIRIES: Enquiries for all advertised posts should be directed to the recruitment office

Tel No: (012) 394 5286/ 1440

NOTE : The Department of Small Business Development is committed to the pursuit of

diversity and redress. Filling of the post will be in line with the DSBD EE Plan. Candidates must submit applications to recruitment5@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line

(email) when applying i.e., "REF NO: D-SPMR"

POST 34/123 : DIRECTOR: BUSINESS EFFICIENCY AND EFFECTIVENESS

OPTIMIZATION REF NO: D - BEEO

SALARY : R1 162 200 per annum (Level 13), (all-inclusive remuneration package

consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured

according to personal needs within a framework)

CENTRE : Pretoria

REQUIREMENTS: A Senior Certificate and an undergraduate qualification (NQF level 7) as

recognised by SAQA in Economics / Development Studies / Business Management / Administration or equivalent. Honours degree in the same discipline will be an added advantage. Possess a minimum of 5 years relevant experience at a middle or senior managerial level within a business regulatory or similar environment. A compulsory pre-entry into the Senior Management

Service Certificate from the National School of Government will be required before assumption of duty (https://thensg.gov.za/training-course/sms-preentry-programme). Have knowledge of legal and institutional arrangements governing the South African public sector and private, Modern systems of governance; Stakeholder relationship management, understanding of the concept of red tape and its reduction and Regulatory Impact Assessments and similar tools. Display competencies in Strategic Capability and leadership, Programme and project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem Solving and Analysis, People Management and Empowerment, Client Orientation and Customer Focus and Communication.

DUTIES :

Conduct research on the administrative and legislative burdens affecting SMMEs and Cooperatives and provide directives and make recommendations on the ease of doing business. Lead and manage the policy and business process analysis (with emphasis on business procedure and process improvement) and provide position papers that identify red tape constraints and provide solutions for SMMEs and co-operatives at both start-up and scale-up phases. Manage and coordinate support to Provinces and Municipalities to identify and implement interventions that reduce red tape for SMMEs and Entrepreneurs. Manage the development of mechanisms, tools, and programmes that supports red tape reduction and the ease of doing business. Monitor implementation of business efficiency and effectiveness optimization plans. Communication (verbal, written and formal presentations, etc) with stakeholders from diverse backgrounds and deliver relevant information. Manage and ensure effective and efficient utilization of financial, human, and physical resources in line with applicable legislation.

ENQUIRIES: Enquiries for all advertised posts should be directed to the recruitment office

Tel No: (012) 394 5286/ 1440

NOTE : The Department of Small Business Development is committed to the pursuit of

diversity and redress. Candidates whose appointment will promote representativity in terms of the DSBD EE Plan will receive preference. Candidates must submit applications to recruitment6@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line

(email) when applying i.e., "REF NO: D - BEEO"

POST 34/124 : <u>DIRECTOR: ENTITY OVERSIGHT REF NO: D - ENT OVERS</u>

SALARY : R1 162 200 per annum (Level 13), (all-inclusive remuneration package

consisting of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured

according to personal needs within a framework).

CENTRE : Pretoria

REQUIREMENTS: A Senior Certificate and an undergraduate qualification (NQF level 7) as

recognised by SAQA in Public Management / Administration. Possess a minimum of 5 years' relevant experience at a middle/ senior managerial level. A compulsory pre-entry into the Senior Management Service Certificate from the National School of Government will be required before assumption of duty

(https://thensg.gov.za/training-course/sms-pre-entry-programme).

Demonstrate competencies in Strategic Capability and leadership, Programme and project Management, Problem Solving and Analysis, People Management and Empowerment, Client Orientation and Customer Focus and

Communication.

DUTIES : Manage the provision of governance and regulatory compliance framework.

Monitor the implementation of shareholder compact or service delivery agreements and blended funding initiatives. Facilitate stakeholder interface, including meetings between the EA, Entity board / Executive. Facilitate the evaluation of strategic plans, budget and mandatory and performance reports in collaboration with programme managers. Prepare recommendations to the EA regarding approval or amendments of such plans and reports and support the EA in tabling the mandatory reports to the relevant structures e.g. National Assembly. Manage and ensure effective and efficient utilization of financial, human, physical resources in line with applicable legislation. Communication

with colleagues, clients and stakeholders from diverse backgrounds.

ENQUIRIES : Enquiries for all advertised posts should be directed to the recruitment office

Tel No: (012) 394 5286/ 1440

NOTE: The Department of Small Business Development is committed to the pursuit of

diversity and redress. Candidates whose appointment will promote

representativity in terms of the DSBD EE Plan will receive preference. Candidates must submit applications to recruitment6@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line (email) when applying i.e., "REF NO: D – ENT OVERS"

2023 TO 2025 GRADUATE INTERNSHIP PROGRAMME

The Department of Small Business Development invites South African unemployed graduates who are between the ages of 18-35 to apply for the 2023/24 DSBD Graduate Internship Programme.

OTHER POSTS

POST 34/125 : GRADUATE INTERN: ENTREPRENEURSHIP REF NO:

DSBD/INT/ENTREPR/02

Branch: Enterprise Development, Innovation & Entrepreneurship

CD: Entrepreneurship & Enterprise Development)

Directorate: Entrepreneurship

Period: Twenty-Four (24) Month Contract

<u>STIPEND</u> : R10 061 per month <u>CENTRE</u> : Pretoria Head Office

REQUIREMENTS: Bachelors Degree (NQF7) in Economics / Public Administration /

Entrepreneurship / Development Studies or Business Management as

recognised by SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS : Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/126 : GRADUATE INTERN: LEGAL SERVICES REF NO:

DSBD/INT/LERGALS/01

Branch: Administration (CD: Corporate Management Services)

Directorate: Legal Services

Period: Twenty-Four (24) Month Contract

<u>STIPEND</u> : R10 061 per month CENTRE : Pretoria Head Office

REQUIREMENTS: Bachelors Degree (NQF 7) in Law or related as recognised by SAQA

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS: Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/127 : GRADUATE INTERN: FACILITIES MANAGEMENT REF NO:

DSBD/INT/FACILMGT/01

Branch: Administration

CD: Corporate Management Services

Directorate: Security, Facilities Management & Auxiliary Services

Period: Twenty-Four (24) Month Contract

STIPEND : R10 061 per month
CENTRE : Pretoria Head Office

REQUIREMENTS: National Diploma (NQF 6) / Bachelor's degree (NQF 7) in Facilities

Management / Built environment/ Building Maintenance / Property

Management/ Accommodation Management

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 –16H30)

APPLICATIONS: Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/128 : GRADUATE INTERN: INTERGOVERNMENTAL RELATIONS REF NO:

DSBD/INTERN/IGR/01

Branch: Sector Policy & Research

CD: Intergovernmental Relations & Business Efficiency

Directorate: Intergovernmental Relations Period: Twenty-Four (24) Month Contract

STIPEND:R10 061 per monthCENTRE:Pretoria Head Office

REQUIREMENTS: Bachelor's Degree (NQF7) in Public Administration / Political Science

/International politics /Development Studies or related field as recognised by

SAQA

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS: Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/129 : GRADUATE INTERN: PRIMARY SECTOR REF NO:

DSBD/INT/PRIMSECT/01

Branch: Sector Policy & Research CD: Sector Specific Support Directorate: Primary Sector

Period: Twenty-Four (24) Month Contract

<u>STIPEND</u> : R10 061 per month <u>CENTRE</u> : Pretoria Head Office

REQUIREMENTS: Bachelors Degree (NQF7) in Public Administration / Business Management

/Development Studies /Economics as recognised by SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS : Please forward your application, quoting the Reference number to

 $hrd@dsbd.gov.za.\ Acceptable\ formats\ for\ submission\ of\ documents\ are\ limited$

to MS Word, PDF.

POST 34/130 : GRADUATE INTERN: TERTIARY SECTOR REF NO:

DSBD/INT/TERTSECT/01

Branch: Sector Policy & Research (CD: Sector Specific Support)

Directorate: Tertiary Sector

Period: Twenty-Four (24) Month Contract

<u>STIPEND</u> : R10 061 per month <u>CENTRE</u> : Pretoria Head Office

REQUIREMENTS: Bachelor's Degree (NQF7) in Public Administration / Business Management

/Development Studies /Economics as recognised by SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS : Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/131 : GRADUATE INTERN: SECONDARY SECTOR REF NO:

DSBD/INT/SECNDSECT/01

Branch: Sector Policy & Research
CD: Sector Specific Support

Directorate: Tertiary Sector

Period: Twenty-Four (24) Month Contract

STIPEND : R10 061 per month
CENTRE : Pretoria Head Office

REQUIREMENTS: Bachelor's Degree (NQF7) in Public Administration / Business Management

/Development Studies /Economics as recognised by SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 –16H30)

APPLICATIONS : Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/132 : GRADUATE INTERN: DIGITAL BUSINESS SUPPORT REF NO:

DSBD/INT/DIGITAL/BUSNSUPP/01

Branch: Enterprise Development, Innovation and Entrepreneurship Directorate: Innovation and Digital Business (Digital hubs and Incubators)

Period: Twenty-Four (24) Month Contract

<u>STIPEND</u> : R10 061 per month <u>CENTRE</u> : Pretoria Head Office

REQUIREMENTS: Bachelors Degree (NQF level 7) in Digital Business Development/ Computer

Science / Information System/ Information Technology or Business Process

Analytics as recognised by SAQA

ENQUIRIES : Mr. É Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

NOTE: Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/133 : GRADUATE INTERN: DIGITAL HUBS & INCUBATORS SUPPORT REF NO:

DSBD/INT/DIGITAL/HUBSUNCUBTS/02

Branch: Enterprise Development, Innovation and Entrepreneurship Directorate: Innovation and Digital Business (Digital hubs and Incubators)

Period: Twenty-Four (24) Month Contract

STIPEND : R10 061 per month
CENTRE : Pretoria Head Office

REQUIREMENTS: Bachelors Degree (NQF level 7) in Computer Science / Digital

Business/Information Systems/ Business Management / Business

Administration / Entrepreneurship as recognised by SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS : Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/134 : GRADUATE INTERN: MEDIA RELATIONS REF NO:

DSBD/INT/COMMSMARKT/MEDRELATS/01

Branch: Administration CD: Corporate Management

Directorate: Communication and Marketing Period: Twenty-Four (24) Month Contract

STIPEND : R10 061 per month CENTRE : Pretoria Head Office

REQUIREMENTS: Diploma or Bachelors Degree (NQF6/7) in Communication, Media studies,

Marketing, Public Relations or Journalism as recognised by SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

APPLICATIONS : Please forward your application, quoting the Reference number to

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

POST 34/135 : GRADUATE INTERN: MEDIA PRODUCTION REF NO:

DSBD/INT/COMMSMARKT/MEDPRODT/02

Branch: Administration CD: Corporate Management

Directorate: Communication and Marketing Period: Twenty-Four (24) Month Contract

STIPEND : R10 061 per month
CENTRE : Pretoria Head Office

REQUIREMENTS : Diploma / Bachelor's degree (NQF 6/7) in Video Production, Graphic Design,

Strategic Communication, Journalism, or a related field as recognised by

SAQA.

ENQUIRIES : Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

Please forward your application, quoting the Reference number to **APPLICATIONS**

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.

GRADUATE INTERN: INFORMAL AND MICRO DEVELOPMENT REF NO: DSBD/INT/INFORMAL/MICRODEV/01 POST 34/136

Branch: Integrated Co-operatives and Enterprise Development

CD: Economic Transformations

Directorate: Informal and Micro Development Period: Twenty-Four (24) Month Contract

STIPEND R10 061 per month **CENTRE** Pretoria Head Office

REQUIREMENTS Bachelor's Degree (NQF7) Public Administration/ **Public** in

Management/Business Management/ Development Studies / Economics as

recognised by SAQA.

ENQUIRIES Mr. E Mabunda at 063 645 6496, Ms C Mpotulo at 063 645 5573, Mr. M Qhum

at 066 477 9606 (only on weekdays between 08H00 -16H30)

Please forward your application, quoting the Reference number to **APPLICATIONS**

hrd@dsbd.gov.za. Acceptable formats for submission of documents are limited

to MS Word, PDF.