

2021/2022 REVISED ANNUAL PROCUREMENT PLAN

ANNEXURE A

Name of National Department/Institution DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

Name of Accounting Officer / Delegated Official LINDOKUHLE MKHUMANE

Director SCM: MMATSHEPO RASEBOPYE

Telephone number and email address: (012) 394 5258 dg@dsbd.gov.za

Due Date: 31 MARCH 2021

42 482 960 43 387 000 6 311 500 550 000

92 731 460

TABLE 1

No	Programme	Project Description	Estimated Value (incl, taxes)	Source of Fundng	Contract cost per Financial year				Method of procurement	Planned dates (week ending) - YYMMDD					Value of Contract	Contract commence	Contract expiry
					2021/22 "R"	2022/23 "R"	2023/24 "R"	2024/25 "R"		Bid Specification	Approved Evaluation Criteria	Advert	Bid closing	Bid award			
1	Programme 1	Appointment of software development services for the analysis, redesign, enhancement and redeployment of the online application platform currently housed at SITA, using RFB1183	2 300 000	Voted	2 300 000				SITA Contract RFB1183	2020 November 15	2020 November 15	2021 February 02	2021 February 23	2021 April 30	2 300 000,00	2021 May 2021	2022 April 2022
2	Programme 1	Appointment of a service provider for the provision of home Internet Fibre installations for the Department of Small Business Development for a period of 24 months	2 100 000	Voted	787 500	1 050 000	262 500		Open tender	2020 November 19	2020 November 19	2021 March 05	2021 April 06	2021 June 30	2 100 000,00	2021 July 01	2023 June 30
3	Programme 1	Appointment of a service provider to develop and implement a web based Electronic Invoice Tracking System	1 000 000	Voted	1 000 000				open tender	2021 May 31	2021 June 15	2021 July 09	2021 August 10	2021 October 30	1 000 000,00	2021 November 01	2022 October 31
4	Programme 1	Appointment of a service provider for the provision of microsoft packages and licenses (Microsoft Enterprise Agreement) for a period of 24 months	2 600 000	Voted	1 300 000	1 300 000			Predefined SITA contract	N/A	N/A	N/A	N/A	N/A	2 600 000,00	2021 June 01	2023 May 31
5	Programme 1	Appointment of service provider to provide a web based HR Automated System for the Department of Small Business Development	1 000 000	Voted	1 000 000				Open tender	2021 May 31	2021 June 15	2021 July 09	2021 August 10	2021 October 30	1 000 000,00	2021 November 01	2022 October 31

L.M.

TABLE 1

			92 731 460		Contract cost per Financial year					Planned dates (week ending) - YYMMDD								
No	Programme	Project Description	Estimated Value (incl. taxes)	Source of Funding	2021/22 "R"	2022/23 "R"	2023/24 "R"	2024/25 "R"	Method of procurement	Bid Specification	Approved Evaluation Criteria	Advert	Bid closing	Bid award	Value of Contract	Contract commence	Contract expiry	
6	Programme 1	Regulatory Audit Fees (external audit) for the 2020/21 Financial Year	13 249 000	Voted	4 339 000	4 440 000	4 470 000		AGSA	N/A	N/A	N/A	N/A	N/A	13 249 000,00	N/A	N/A	
7	Programme 1	Appointment of a service provider to provide travel, accommodation, and conference services for the Department of Small Business Development for a period of 36 months.		Voted					Open tender	2021 February 08	2021 February 08	2021 February 26	2021 March 30	2021 June 30		2021 September 01	2024 August 31	
8	Programme 1	Appointment of a service provider to provide employee, health, and wellness services to the Department of Small Business Development for a period of 36 months	1 300 000	Voted	334 000	446 000	446 000	74 000	Open tender	2020 October 16	2020 October 16	2021 January 29	2021 March 29	2021 May 31	1 300 000,00	2021 July 01	2024 June 30	
9	Programme 1	Appointment of service provider to develop and implement a Management Coaching and development programme for all SMS for a period of 36 months	1 900 000	Voted	158 000	633 000	633 000	476 000	Open tender	2021 May 31	2021 June 30	2021 July 23	2021 August 24	2021 October 30	1 900 000,00	2022 January 01	2025 March 31	
10	Programme 1	Appointment of a service Provider to provide Office Accommodation for the Department of Small Business Development for a period of 24 months (Lease Agreement)	43 583 000	voted	18 515 000	25 068 000			Deviation	N/A	N/A	N/A	N/A	N/A	43 583 000,00	2021 June 01	2023 May 31	
11	Programme 1	Appointment of a service provider to provide and deliver Office Furniture for the Department of Small Business Development	5 800 000	voted	5 800 000				Lease Agreement	N/A	N/A	N/A	N/A	N/A	5 800 000,00	2021 June 01	2023 May 31	
12	Programme 1	Appointment of a service provider to provide specialised cleaning, hygiene and pest control services for a period of 24 months	2 000 000	voted	1 000 000	1 000 000			open tender	2021 April 15	2021 May 15	2021 June 18	2021 July 19	2021 September 30	2 000 000,00	2021 November 1	2023 October 31	
13	Programme 1	Appointment of a service provider to conduct Internal Audit Quality Review for a period of 3 months	800 000	voted	800 000				open tender	2021 June 01	2021 June 30	2021 July 30	2021 August 30	2021 October 30	800 000,00	2021 January 01	2022 March 31	
14	Programme 1	Appointment of a Service Provider for the Production of Annual Performance Plan and Annual Report including editing, proof-reading, Layout, Design and Printing) for a period of 36 months	800 000	voted	800 000				open tender	2021 April 01	2021 April 01	2021 April 23	2021 May 25	2021 June 30	800 000,00	2021 July 01	2024 June 30	

L.M.

TABLE 1

			92 731 460		Contract cost per Financial year					Planned dates (week ending) - YYYYMMDD							
No	Programme	Project Description	Estimated Value (incl, taxes)	Source of Fundng	2021/22 "R"	2022/23 "R"	2023/24 "R"	2024/25 "R"	Method of procurement	Bid Specification	Approved Evaluation Criteria	Advert	Bid closing	Bid award	Value of Contract	Contract commence	Contract expiry
15	Programme 3	Appointment of AGSA for the European Union funded Ecosystem Development for Small Enterprise Programme (EDSE) Budget Support funding component for a period of three (3) years.	1 500 000	Donor	500 000	500 000	500 000		Single Source (AGSA)	2020 December 08	2020 December 08	N/A	N/A	N/A	1 500 000,00	2021 April 01	2024 March 31
16	Programme 3	Appointment of a panel of professional service providers to assist with the implementation of Budget support projects in the EDSE programme for a period of 3 years		Donor					open tender	2021 April 01	2021 April 01	2021 April 23	2021 May 25	2021 July 31		2021 September 01	2023 August 31
17	Programme 3	Appointment of a service provider to conduct an International benchmark of policies and programmes for SMME development in SA	4 950 000	Donor		4 950 000			Single Source (OECD)	N/A	N/A	N/A	N/A	N/A	4 950 000,00	2021 June 01	2022 June 01
18	Programme 3	Appointment of a service provider to assist with the establishment of Product Markets for SMMEs and Cooperatives	3 849 460	voted	3 849 460				Open tender	2020 July 07	2020 July 07	2020 August 20	2020 September 21	2020 December 24	3 849 460,00		
19	Programme 3	Appointment of a service provider to develop the M&E ICT system for the Department of Small Business Development	4 000 000	Donor		4 000 000			open tender	2021 September 01	2021 September 01	2021 October 29	2021 November 30	2022 January 31	4 000 000,00	2022 February 01	2023 March 31

The Accounting Officer/ Authority declares that he/she has engaged with the Executive Authority who concurs with and has approved this Procurement Plan.



Accounting Officer /

Date 31/03/2021